

The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

Executive Decisions from 15 November 2021

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**

- Leader – Councillor Fitzhenry
- Deputy Leader and Cabinet Member for Growth – Councillor Moulton
- Cabinet Member for Finance – Councillor Hannides
- Cabinet Member for Environment – Councillor S Galton
- Cabinet Member for Communities, Culture and Heritage – Councillor Vassiliou
- Cabinet Member for Health and Adult Social Care – Councillor White
- Cabinet Member for Children's Social Care – Councillor P Baillie
- Cabinet Member for Education – Councillor J Baillie
- Cabinet Member for Customer Service and Transformation – Councillor Harwood

- **Officer Key Decisions**

This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked * on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

Report	Decision Expected	Portfolio
Southampton Bus Service Improvement Plan (BSIP)	18 October 2021	Growth
Evening Bus Fare Support - WITHDRAWN	18 October 2021	Growth
Northern Above Bar Properties*	18 October 2021	Growth
Hampshire Minerals and Waste Plan Draft - WITHDRAWN	15 November 2021	Growth
Updates to the Highways and Transport Capital Programme*	17 November 2021 15 November 2021	Growth
Toys R Us Site Commercial Terms*	15 November 2021	Growth
Revising the litter enforcement service*	18 October 2021	Communities, Culture and Heritage
River Itchen Flood Alleviation Scheme	17 November 2021 15 November 2021	Environment
Budget Matters - October 2021	18 October 2021	Finance and Capital Assets
Financial Monitoring for the period to the end of September 2021	15 November 2021	Finance and Capital Assets
Budget Matters -November 2021	15 November 2021	Finance and Capital Assets
Carer Friendly Southampton	17 November 2021 15 November 2021	Health and Adult Social Care
Options for deregistration of three learning disability residential care homes	15 November 2021	Health and Adult Social Care
Community Chest 2021/22 Round One Decision	18 October 2021	Communities, Culture and Heritage
'Community Fund and Community Chest Grants – criteria and process review	17 November 2021 18 October 2021	Communities, Culture and Heritage
National Spitfire Project Charity Funding of Project Manager – WITHDRAWN	18 October 2021	Communities, Culture and Heritage
Special School Expansion and Reconfiguration	18 October 2021	Education

St Monica' s School Academisation	18 October 2021	Education
The Way We Work Programme – Funding Approval	20 December 2021	Customer Service and Transformation
Joint Municipal Waste Management Strategy ("JMWMS")	15 November 2021	Customer Service and Transformation
Phoenix @ Pause Southampton: Business case for a sustained service	21 October 2021	Joint Commissioning Board

LEADER

NO ITEMS ON THIS OCCASSION

GROWTH PORTFOLIO

Title	Southampton Bus Service Improvement Plan (BSIP)
Details	To consider the report of Cabinet Member for Growth seeking approval for the Southampton Bus Service Improvement Plan (BSIP)
Decision Maker	Cabinet
Decision Expected	18 October 2021
Date Added to the Plan	7 September 2021
Main Consultees	
Consultation Method	Public survey carried out in August 2021
Head of Service	Executive Director of Place
Author	Iain Steane iain.steane@southampton.gov.uk
Background Material Available	Southampton Bus Service Improvement Plan (BSIP)
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Evening Bus Fare Support- WITHDRAWN
Details	To consider the report of the Cabinet Member for Growth seeking approval to administer support for the continuation of promotional £1 Evening Bus Fares in Southampton
Decision Maker	Council Cabinet
Decision Expected	18 October 2021
Date Added to the Plan	7 September 2021
Main Consultees	
Consultation Method	
Head of Service	Executive Director of Place
Author	Iain Steane iain.steane@southampton.gov.uk
Background Material Available	
Public Comments may be sent to	Comments from individuals/organisations not consulted, may be sent to iain.steane@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	This item has been withdrawn from the plan. The Evening Fares is a minor amendment to the Concessionary Fares scheme and has been combined with the wider considerations set out in the BSIP.
Updates	

Title	Northern Above Bar Properties*
Details	To consider the report of the Cabinet Member for Growth and the Cabinet Member for Finance and Capital Assets seeking Cabinet approval to review the council strategy relating to council properties in Northern Above Bar.
Decision Maker	Cabinet
Decision Expected	18 October 2021
Date Added to the Plan	7 September 2021
Main Consultees	Relevant Cabinet Members and Officers in key council departments.
Consultation Method	Circulation of the draft report to key officers and relevant members.
Head of Service	Executive Director of Place
Author	Tina Dyer-Slade Tina.Dyer-Slade@southampton.gov.uk
Background Material Available	Northern Above Bar Properties
Public Comments may be sent to	Tina Dyer-Slade - Head of Property
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Hampshire Minerals and Waste Plan Draft - WITHDRAWN
Details	To consider a report of the Cabinet Member for Growth detailing the draft Hampshire Minerals and Waste Plan. Once adopted the minerals and waste plan will form part of the development plan for the City against which relevant planning applications are determined. The plan is being prepared jointly by Southampton City Council, Hampshire County Council, Portsmouth City Council and the New Forest and South Downs National Park Authorities.
Decision Maker	Council Cabinet
Decision Expected	15 November 2021
Date Added to the Plan	7 September 2021
Main Consultees	Cabinet Member; Overview and Management Scrutiny Committee (if requested); Council's Democratic, Legal, Finance and Property Services Departments, and the Development and City Services Departments
Consultation Method	Letters, emails, meetings
Head of Service	Executive Director of Place
Author	Graham Tuck graham.tuck@southampton.gov.uk Tel: 023 8083 4602
Background Material Available	
Public Comments may be sent to	Graham Tuck. (Subject to approval by Cabinet, the draft plan will be published for public consultation).
Slippage/Variations/Reason for Withdrawal	The decision on this matter has been withdrawn at this time because partner organisations have requested additional time to review the evidence to support the plan (particularly around waste data), to ensure that the approach is robust and stands up to scrutiny from external parties and ultimately through the planning examination and therefore the decision will be delayed until the new municipal year
Updates	

Title	Updates to the Highways and Transport Capital Programme*
Details	<p>To consider the report of the Cabinet Member for Growth, detailing updates to the five-year Highways and Transport investment programme.</p> <p>This was added to the capital programme as part of the Medium Term Financial Strategy approved by Council in February 2020. To comply with the Council's financial procedure rules for incurring expenditure against capital projects approval to incur expenditure against the programme is now required for the 2021/22 projects.</p>
Decision Maker	Cabinet Council
Decision Expected	15 November 2021 17 November 2021
Date Added to the Plan	5 October 2021
Main Consultees	Relevant Cabinet Members and officers in key council departments.
Consultation Method	Circulation of draft report to relevant Cabinet Members and officers in key council departments.
Head of Service	Executive Director of Place
Author	Pete Boustred pete.boustred@southampton.gov.uk Tel: 023 8083 4743
Background Material Available	Updates to the Highways and Transport Capital Programme
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Toys R Us Site Commercial Terms*
Details	To consider the report of the Cabinet Member for Growth and the Cabinet Member for Finance and Capital Assets seeking Cabinet approval for the commercial terms over the Toys R Us site to enable it comprehensive development.
Decision Maker	Cabinet
Decision Expected	15 November 2021
Date Added to the Plan	5 October 2021
Main Consultees	Cabinet Members, Executive Directors and Officers of the Council.
Consultation Method	Meetings and emails.
Head of Service	Executive Director of Place
Author	Tina Dyer-Slade Tina.Dyer-Slade@southampton.gov.uk
Background Material Available	Toys R Us Site Commercial Terms
Public Comments may be sent to	James Mercer James.mercer@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

ENVIRONMENT PORTFOLIO

Title	Revising the litter enforcement service*
Details	To consider the report of the Cabinet Member for Environment which seeks to revise the operational model of the litter enforcement service provided by a contractor
Decision Maker	Cabinet
Decision Expected	18 October 2021
Date Added to the Plan	1 July 2021
Main Consultees	Relevant cabinet members and key officers
Consultation Method	Circulation of draft report to relevant cabinet members and key officers
Head of Service	Executive Director Communities, Culture and Homes
Author	Gavin Derrick gavin.derrick@southampton.gov.uk Tel: 023 8091 7537
Background Material Available	Revising the litter enforcement service
Public Comments may be sent to	Gavin Derrick
Slippage/Variations/Reason for Withdrawal	That the decision be amended to the 18 October 2021 to allow for further consultation.
Updates	

Title	River Itchen Flood Alleviation Scheme
Details	To consider the report of the Cabinet Member for Environment in consultation with the Cabinet Member for Growth detailing considerations regarding the alignment of the flood alleviation scheme.
Decision Maker	Cabinet Council
Decision Expected	15 November 2021 17 November 2021
Date Added to the Plan	5 October 2021
Main Consultees	Relevant Cabinet Members Officers in key council departments
Consultation Method	Circulation of draft report to relevant Cabinet Members and officers in key council departments.
Head of Service	Executive Director of Place
Author	Pete Boustred pete.boustred@southampton.gov.uk Tel: 023 8083 4743
Background Material Available	River Itchen Flood Alleviation Scheme
Public Comments may be sent to	rifas@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

FINANCE AND CAPITAL ASSETS PORTFOLIO

Title	Budget Matters - October 2021
Details	To consider any key financial decisions of a capital or revenue nature.
Decision Maker	Cabinet
Decision Expected	18 October 2021
Date Added to the Plan	7 September 2021
Main Consultees	key cabinet members and relevant officers
Consultation Method	Circulation of draft paper to key cabinet members and relevant officers
Head of Service	Executive Director Finance and Commercialism
Author	Steve Harrison steve.harrison@southampton.gov.uk
Background Material Available	Budget Matters - October 2021
Public Comments may be sent to	Steve Harrison
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Financial Monitoring for the period to the end of September 2021
Details	Report of the Cabinet Member for Finance and Capital Assets setting out the financial position for the Council as at the end of September 2021
Decision Maker	Cabinet
Decision Expected	15 November 2021
Date Added to the Plan	5 October 2021
Main Consultees	Relevant Cabinet Members and officers in key Council departments
Consultation Method	Circulation of draft report to relevant Cabinet Members and officers in key Council departments
Head of Service	
Author	Steve Harrison steve.harrison@southampton.gov.uk
Background Material Available	Financial Monitoring for the period to the end of September 2021
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Budget Matters -November 2021
Details	To consider any key financial decisions of a capital or revenue nature.
Decision Maker	Cabinet
Decision Expected	15 November 2021
Date Added to the Plan	
Main Consultees	Relevant Cabinet Members and officers in key Council departments
Consultation Method	Circulation of draft report to relevant Cabinet Members and officers in key Council departments
Head of Service	Executive Director Finance and Commercialism
Author	Steve Harrison, Stephanie Skivington steve.harrison@southampton.gov.uk, stephanie.skivington@southampton.gov.uk
Background Material Available	Budget Matters -November 2021
Public Comments may be sent to	Steve Harrison
Slippage/Variations/Reason for Withdrawal	
Updates	

**HEALTH AND ADULT SOCIAL CARE
PORTFOLIO**

Title	Carer Friendly Southampton
Details	To consider the report of the Cabinet Member of Health and Adult Social Care setting out the Executives response to the Scrutiny Inquiry into Carer Friendly Southampton and to sign up to the Southampton Carers Strategy 2012 - 2026 that helps deliver and achieve the recommendations set out in the Inquires findings.
Decision Maker	Cabinet Council
Decision Expected	15 November 2021 17 November 2021
Date Added to the Plan	1 July 2021
Main Consultees	Relevant Cabinet members, officers and council departments.
Consultation Method	Circulation of the draft report to relevant officers and key Cabinet members.
Head of Service	Executive Director Wellbeing, (Health & Adults DASS)
Author	Kirsten Killander Service Development Officer kirsten.killander@southampton.gov.uk Tel: 023 8091 7832
Background Material Available	Carer Friendly Southampton
Public Comments may be sent to	Kirsten Killander, Service Development Officer
Slippage/Variations/Reason for Withdrawal	Item moved to November
Updates	

Title	Options for deregistration of three learning disability residential care homes
Details	To consider the report of the Cabinet Member for Health and Social Care, detailing options for the deregistration of three learning disability care homes
Decision Maker	Cabinet
Decision Expected	15 November 2021
Date Added to the Plan	5 October 2021
Main Consultees	Relevant Cabinet Members and officer in key departments
Consultation Method	Circulation of draft report to Cabinet Member and relevant Council departments
Head of Service	Executive Director Wellbeing, (Health & Adults DASS)
Author	Carrie-Ann Mills Carrie-Ann.Mills@southampton.gov.uk
Background Material Available	Options for deregistration of three learning disability residential care homes
Public Comments may be sent to	ldcommissioning@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

COMMUNITIES, CULTURE AND HERITAGE PORTFOLIO

Title	Community Chest 2021/22 Round One Decision
Details	Approving decision on Community Chest Decision
Decision Maker	Cabinet
Decision Expected	18 October 2021
Date Added to the Plan	1 August 2021
Main Consultees	
Consultation Method	
Head of Service	Director of Housing, Adults & Communities
Author	Wendy Flanagan Wendy.Flanagan@southampton.gov.uk Tel: +44 23 8083 2933
Background Material Available	Community Chest 2021/22 Round One Decision
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	Date amended to 18 October 2021 to allow for additional consultation.
Updates	

Title	'Community Fund and Community Chest Grants – criteria and process review
Details	To consider the report of the Cabinet Member for Communities, Culture and Heritage detailing the criteria for the new Community Fund and changes to the process for Community Chest Grant
Decision Maker	Cabinet Council
Decision Expected	18 October 2021 17 November 2021
Date Added to the Plan	7 September 2021
Main Consultees	Legal Finance Director
Consultation Method	Circulation of draft report
Head of Service	Executive Director Communities, Culture and Homes
Author	Jason Murphy Jason.Murphy@southampton.gov.uk
Background Material Available	Community Fund and Community Chest Grant Criteria
Public Comments may be sent to	Communities@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	National Spitfire Project Charity Funding of Project Manager
Details	To consider the report of the Cabinet Member for Communities, Culture and Heritage seeking approval to spend funding approved at Cabinet in July 2021 to support the appointment of a Project Manager for the National Spitfire Project Charity to develop a business case for the project.
Decision Maker	Council Cabinet
Decision Expected	18 October 2021
Date Added to the Plan	7 September 2021
Main Consultees	Relevant officers and key Cabinet Members
Consultation Method	Circulate the report to relevant officers and key Cabinet Members
Head of Service	Executive Director of Place
Author	Tina Dyer-Slade Tina.Dyer-Slade@southampton.gov.uk
Background Material Available	
Public Comments may be sent to	Tina Dyer Slade
Slippage/Variations/Reason for Withdrawal	This item has been withdrawn from decision as the scheme of delegation allows this matter to be taken without the need of an executive decision
Updates	

CHILDREN'S SOCIAL CARE PORTFOLIO

NO ITEMS ON THIS OCCASSION

EDUCATION PORTFOLIO

Title	Special School Expansion and Reconfiguration
Details	To consider the report of the Cabinet Member for Education seeking approval for the use of revenue funding to hire temporary modular classroom provision as part of the developing SEND programme; and approval to spend current allocated capital funding on the design work of the scheme to progress the overall project.
Decision Maker	Cabinet
Decision Expected	18 October 2021
Date Added to the Plan	7 September 2021
Main Consultees	Democratic Services Legal and Finance Service Departments Property Services
Consultation Method	Extensive consultation was undertaken in the development of the SEND expansion programme. Once the preferred options for delivery of the whole scheme are approved by Council there will be full consultation. This report refers to interim solutions to meet the immediate demand.
Head of Service	Executive Director Wellbeing (Children and Learning)
Author	Tammy Marks tammy.marks@southampton.gov.uk Tel: 023 8083 2136
Background Material Available	Special School Expansion and Reconfiguration
Public Comments may be sent to	0-25SERVICE@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	St Monica' s School Academisation
Details	To consider the report of the Cabinet Member for Education detailing the reconfiguration of St Monica's School site to amalgamate the Infants School onto the site of the Junior School
Decision Maker	Cabinet
Decision Expected	18 October 2021
Date Added to the Plan	7 September 2021
Main Consultees	
Consultation Method	
Head of Service	Executive Director Wellbeing (Children and Learning)
Author	Derek Wiles derek.wiles@southampton.gov.uk
Background Material Available	St Monica' s School Academisation
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

CUSTOMER SERVICE AND TRANSFORMATION PORTFOLIO

Title	The Way We Work Programme – Funding Approval
Details	To consider the report of the Cabinet Member for Customer Service and Transformation, to approve the allocation of Council funds to The Way We Work Programme.
Decision Maker	Cabinet
Decision Expected	20 December 2021
Date Added to the Plan	5 October 2021
Main Consultees	Executive Directors Cabinet members Members of staff Legal, Finance, HR, Property etc.
Consultation Method	Meetings, staff engagement sessions, Overview and Scrutiny, Change Authority Board, Capital Review Group and Staff Survey.
Head of Service	Executive Director - Business Services (Deputy Chief Executive)
Author	James Strachan James.Strachan@southampton.gov.uk Tel: 023 8083 3436
Background Material Available	The Way We Work Programme – Funding Approval
Public Comments may be sent to	Tom Tyler, Programme Manager Tom.Tyler@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Joint Municipal Waste Management Strategy ("JMWMS")
Details	To consider the report of the Cabinet member for Customer Service and Transformation seeking approval of the Joint Municipal Waste Management Strategy of the Project Integra partnership.
Decision Maker	Cabinet
Decision Expected	15 November 2021
Date Added to the Plan	5 October 2021
Main Consultees	Relevant cabinet members and officers in key council departments.
Consultation Method	Circulation of draft report to relevant cabinet members and officers in key council departments.
Head of Service	Executive Director of Place
Author	Barratt, Stephen Stephen.Barratt@southampton.gov.uk
Background Material Available	Joint Municipal Waste Management Strategy ("JMWMS")
Public Comments may be sent to	stephen.barratt@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

JOINT COMMISSIONING BOARD

Title	Phoenix @ Pause Southampton: Business case for a sustained service
Details	<p>To consider a report seeking to approve a business case to fund the continuation of Phoenix @ Pause Southampton post 2021/22.</p> <p>Phoenix @ Pause is a post-care proceedings service for women at risk of repeated child removal which has been piloted over the last 18 months. The service seeks to support women who are at risk of repeated removal of children into care, to take more control of their lives and address their multiple unmet needs and difficulties; and as a result, reduce the number of children taken into care.</p>
Decision Maker	Joint Commissioning Board
Decision Expected	21 October 2021
Date Added to the Plan	7 September 2021
Main Consultees	Relevant officers and key Cabinet Members
Consultation Method	Circulation of draft report to relevant officers and key Cabinet Members
Head of Service	Deputy Director of the Southampton Intergrated Commissioning Unit
Author	Donna Chapman Joint Commissioning Manager d.chapman1@nhs.net
Background Material Available	Phoenix @ Pause Southampton: Business case for a sustained service
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

OFFICER DECISIONS

NO ITEMS ON THIS OCCASSION

